



**New Horizons Music Ministries, Inc.**

1706 Todds Lane #268 Hampton, Va. 23666

**New Horizons Music Ministries Event Request**

I/we request New Horizons Music Ministries Inc. to render service on:

Date Request \_\_\_\_\_ Time event to begin \_\_\_\_\_

Alternate Date \_\_\_\_\_ Time event to begin \_\_\_\_\_

Services are scheduled on a first come, first serve basis. Please do not assume your invitation to serve is accepted by

New Horizons Music Ministries Inc. Start your planning of your program after you get your confirmation

**Event Coordinator**

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Organization Requesting New Horizons Music Ministries Inc.**

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Specifics of Event**

Site of Event: \_\_\_\_\_

City: \_\_\_\_\_

**Type of Event (check one)**

\_\_\_\_\_ Church Service      \_\_\_\_\_ Concert      \_\_\_\_\_ Banquet      \_\_\_\_\_ Fund Raiser

\_\_\_\_\_ Other (Specify)

**Note: Less than 1 hour will be generally not to be considered**

Will your event be \_\_\_\_\_ inside or \_\_\_\_\_ outside, If outside we will need a platform and shelter. In case of inclement weather move to inside or event will be canceled. Will there be an intermission? \_\_\_\_\_ Yes \_\_\_\_\_ No. Will there be other groups \_\_\_\_\_ Yes or No \_\_\_\_\_

### Donations

Our musical ministry depends on donations of kind supporters, such as you, without your support we cannot continue our ministry. We request that your donation be no less than \$300.00 or higher for operating cost, etc.

Is there sufficient space musicians, equipment and approximately 30 members of New Horizons Music Ministries members and a room to change clothes? \_\_ Yes or No \_\_

Will there be sufficient power supply for equipment? \_\_\_\_\_ Yes or No \_\_\_\_\_

If necessary, can the furniture be moved to accommodate us? \_\_ Yes or No \_\_

Does the facility have up to date electrical service that will support sophisticated sound equipment? \_\_ Yes or No \_\_

Thank you for considering New Horizons Music Ministries Inc. to minister to you, Be blessed and we look forward to hearing from you soon.

Sign: \_\_\_\_\_

Date: \_\_\_\_\_